

Narragansett Bay Commission (NBC)

VACANCY NOTICE

Title of Position PRETREATMENT TECHNICIAN Reference Position No. PT013
Salary Range GRADE 6 \$31,298 -- \$46,948 Application Period: 4/18 to 4/25/05
Division--Section--Unit: Narragansett Bay Commission -- PIng., Policy and Regulation -- Pretreatment
Assignment(s) Comments N/A
Shift and Days: Monday -- Friday 8:00 a.m. to 4:00 p.m. Location: Providence
Restrictions/Limitations N/A
Position Covered By Collective Bargaining Union Agreement Yes No X
Name of Bargaining Unit Union N/A

DUTIES/RESPONSIBILITIES:

- Performs routine on-site compliance/monitoring inspections of industrial/commercial facilities to ensure compliance with NBC and regulatory requirements and permit parameters.
- Imposes regulatory requirements to ensure compliance with required parameters of users' process, pretreatment, spill control, reporting and toxic organic/solvent management plans. Ensures users take corrective action when deficiencies are noted.
- Responds to emergency/special investigations of spills/illegal discharges to ensure protection of NBC facilities and the general public.
- Responds to user correspondence, technical inquiries and/or complaints in a timely, accurate, and diplomatic manner.
- Determines need for, and writes permits establishing limitations and requirements for industrial/commercial wastewater discharges.
- Initiates enforcement action when necessary and monitors user compliance efforts. As required, prepares and presents expert witness testimony at court hearings/trials.
- Maintains computerized database of all activities performed: inspections conducted, samples/tests taken, instrument calibrations, calculations performed, correspondence/technical reports/recommendations, violations written, etc.
- Analyzes/extracts data and issues technical reports as required.
- Being available for emergency/scheduled call-in.

EDUCATION/EXPERIENCE/SPECIAL REQUIREMENTS:

Graduation from a 2-year technical college degree program (i.e., chemistry, environment science, biology/microbiology) or equivalent. Ability to review pretreatment facility engineering plans/drawings and operations to determine compliance with permit parameters/requirements, calculate flow rates, volumes, effluent discharge averages, etc. Previous experience performing chemical/biological sampling routines required. Working knowledge of current NBC, federal, state, and local regulatory requirements as applied to pretreatment sampling routines and standards required. Must possess a valid motor vehicle operator's license and be proficient in using a personal computer (Microsoft Word, Excel, data entry/retrieval, etc.)

AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:

• REASONABLE ACCOMMODATION:

If an applicant is unable to perform any essential job functions because of his/her disability, but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for the position.

• MEDICAL INFORMATION:

Successful completion of a pre-placement physical examination and drug screen will be required after a conditional offer of employment has been made.

Apply within the application period as shown on this announcement. This Agency does not assume responsibility for applications sent through the mail. **NOTE:** The Narragansett Bay Commission union contracts allow a 3-day grace period for its members only.

SEND RESUME OR APPLICATION TO:

**The Narragansett Bay Commission
Human Resources Office**

One Service Road
Providence, RI 02905

TEL: 401-461-8848 / TDD: 401-461-6549

FAX: 401-461-2242



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